



**THE NATIONAL FLUTE ASSOCIATION
47th ANNUAL CONVENTION | SALT LAKE CITY, UT
SALT PALACE CONVENTION CENTER | AUGUST 1-4, 2019**

EXHIBIT CONTRACT

STEP 1 - EXHIBITOR INFORMATION Print your company name and address information exactly as it should appear in the convention program book and online.

Name of Company _____

Street address _____

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Phone _____ Fax _____

E-Mail _____ Web Address _____

Contact name to appear in Convention Program Book and NFA Membership Directory _____

BOOTH SPACE

Booth Price (per 10'x10' booth): \$840

Please reserve _____ exhibit booths at \$ _____ per booth \$ _____

_____ End Cap + \$200 (2 or more booths at end of row) \$ _____

_____ Island + \$400 (4 or more booths standing alone) \$ _____

Request Booth #(s): 1st Choice _____ 2nd Choice _____ 3rd Choice _____

TABLETOP DISPLAY

_____ Please reserve one Tabletop Display: \$400 \$ _____
(Only one Tabletop Display per Commercial Member. May not be purchased in addition to 10'x10' booth space)

Additional Badges \$275 each _____ (Qty) \$ _____

Badges (Exhibitors receive a certain number of convention badges for each booth purchased. See Exhibitor Information, Rules & Regulations for complete details)

SUB-TOTAL Booth Cost \$ _____

COMMERCIAL MEMBERSHIP

	Regular	Electronic	
Within USA	\$160	\$130	\$ _____
Outside USA**	\$185	\$130	\$ _____

** includes International mailing fee

SUB-TOTAL Membership \$ _____

AGREEMENT: By signing and returning this EXHIBIT CONTRACT, exhibitor acknowledges that he/she, as legal representative of the company named above, has read, understands, and agrees to accept and abide by all the conditions and regulations in the documents entitled EXHIBITOR INFORMATION, RULES & REGULATIONS for this convention.

Signature of legal representative _____ Date _____

Printed name of legal representative & position _____

PRODUCT/SERVICE DESCRIPTION

Provide a product/service description of 25 words or less for inclusion in the convention program. The NFA reserves the right to edit copy.

PAYMENT INFORMATION

_____ Enclosed is check # _____ payable to National Flute Association

_____ Charge to the following:

- VISA
- MASTERCARD
- DISCOVER

Card Number _____ Expiration Date _____

Cardholder's Name _____ Security Code _____
(Please PRINT name as it appears on the card)

Signature _____

SUB-TOTAL BOOTH COST \$ _____

SUB-TOTAL MEMBERSHIP \$ _____

SUB-TOTAL OTHER EVENTS (PAGE 2) \$ _____

TOTAL AMOUNT DUE \$ _____

Full payment is required at the time exhibit contract is received

CANCELLATION POLICY: Cancellations must be received in writing (or email to ltannehill@nfaonline.org). Refunds of fees for booths, exhibitor showcase, and additional registration badges will be made according to this schedule:

- 100% if request is received on or before June 1, 2019
- 50% if request received June 2, 2019 through June 30, 2019
- No refunds will be made if the request is received after June 30, 2019

NFA membership dues are not refundable.



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OTHER EVENTS

Gala Awards Dinner

Saturday August 3, 5:45 p.m.

Honoring 2019 Lifetime Achievement Award Recipients Emerson DeFord and Susan Milan

Pre-dinner cocktail reception (cash bar) will be held 5:00 – 5:30 p.m. and will be open to all convention attendees

Dinner @ \$125 per person (\$40 tax-deductible) _____ (Qty) \$ _____

Table of 10 @ \$1,100 (\$325 tax deductible) _____ (Qty) \$ _____

Dietary Requests: Vegan Vegetarian Gluten Free Other _____

Please list name(s) of Dinner attendee(s) (Use separate sheet if necessary):

Flute Lovers' Lunch

Friday August 2, 11:30 a.m. – 1:00 p.m.

Guest Speaker: Marianne Gedigian

Lunch @ \$50 per person _____ (Qty) \$ _____

Dietary Requests: Vegan Vegetarian Gluten Free Other _____

Please list name(s) of Lunch attendee(s) (Use separate sheet if necessary):

Food for the Day's Journey (formerly the Teachers' Breakfast)

Saturday August 3, 8:00 a.m. – 9:00 a.m.

Guest Speaker: Nancy Toff

Breakfast @ \$40 per person _____ (Qty) \$ _____

Dietary Requests: Vegan Vegetarian Gluten Free Other _____

Please list name(s) of Breakfast attendee(s) (Use separate sheet if necessary):

Subtotal of other events \$ _____
(Carry Over to Page 1)

Convention Sponsorship Opportunities

Sponsorship Levels	\$500	\$1,000	\$2,500	\$5,000	\$10,000
Company's name on promotional materials (on-site signage and corresponding print and electronic materials, including event programs)	✓	✓	✓	✓	✓
Recognition online and in <i>The Flutist Quarterly</i>, convention app, e-News, and other NFA digital communications		✓	✓	✓	✓
Company logo and text link displayed on NFA website convention page		✓	✓	✓	✓
Convention program book ad discounts		10%	25%	25%	25%
Complimentary NFA commercial membership			✓	✓	✓
Invitation for two to the President's Convention Reception			✓	✓	✓
Invitation for two to the NFA Gala Awards dinner with priority seating			✓	✓	✓

Please check here, if you would like to be contacted about convention sponsorship opportunities.