



**THE NATIONAL FLUTE ASSOCIATION  
46<sup>th</sup> ANNUAL CONVENTION | ORLANDO, FL  
HYATT REGENCY ORLANDO | AUGUST 9-12, 2018**

**EXHIBITOR SHOWCASE APPLICATION**

Print the following information exactly as it should appear in the convention program book.

**EXHIBITOR'S SHOWCASE PRESENTED BY**

Name of company \_\_\_\_\_

Street address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_ Web Address \_\_\_\_\_

Name and title of company representative who will present your Showcase. Current bios must be submitted via the NFA website.

Signature of legal representative \_\_\_\_\_ Date \_\_\_\_\_

Printed name of legal representative & title/position \_\_\_\_\_

**SHOWCASE DESCRIPTION**

Describe your presentation below as you wish it be to be listed in the convention program book. Must be 25 words or less. The NFA reserves the right to edit copy.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Each Showcase may occupy up to 25 minutes. You must be exhibiting at the convention and have submitted your EXHIBIT CONTRACT with full payment to apply for a Showcase. Exhibitors may occupy only one Showcase timeslot. You will be notified of your Showcase timeslot in April. You will be supplied with a speaking microphone, music stands, and a 5' grand piano. Additional A/V needs are at your expense, and can be arranged directly through the AV company. Showcases are limited to 28 and are accepted on a first-come, first-served basis.

**TIME SLOT PREFERENCE (please list in priority order, 1 – 6, 1 being first preference)**

\_\_\_\_ Thursday morning \_\_\_\_ Thursday afternoon \_\_\_\_ Friday morning \_\_\_\_ Friday afternoon \_\_\_\_ Saturday morning \_\_\_\_ Saturday afternoon

**MUSIC STANDS REQUIRED \_\_\_\_\_ (Qty)**

**FEES**

The charge for a 25-minute Showcase is \$185.00. The deadline for Showcase applications is March 31, 2018. Applications submitted after this date will be accepted if Showcase times are still available. Although every effort will be made to include such late applications in the convention program book, this may not be possible.

**TOTAL AMOUNT DUE \$185.00**

**METHOD OF PAYMENT**

MasterCard  Visa  Discover  Check Enclosed Payable to: The National Flute Association, Inc. TOTAL \$ \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Card Holder Name \_\_\_\_\_ Security Code \_\_\_\_\_

Billing Address (if different from above) \_\_\_\_\_

Signature \_\_\_\_\_

Your signature signifies acknowledgement and acceptance of the NFA cancellation and refund policy, as well as agreement to payment as stated above.

Submit completed form (including signature) and payment before March 31, 2018 to:  
National Flute Association  
Attn: Convention Registration  
70 East Lake Street, Suite 200  
Chicago, IL 60601  
Phone: (312) 332-6682 | Fax (312) 332-6684  
[kmayo@nfaonline.org](mailto:kmayo@nfaonline.org) | [www.nfaonline.org](http://www.nfaonline.org)

**CANCELLATION POLICY:** Cancellations must be received in writing (or email to [kmayo@nfaonline.org](mailto:kmayo@nfaonline.org)). Refunds of fees for booths, exhibitor showcase, and additional registration badges will be made according to this schedule:

- 100% if request is received on or before June 1, 2018
- 50% if request received June 2, 2018 through June 30, 2018
- No refunds will be made if the request is received after June 30, 2018

**NFA membership dues are not refundable.**

<b>FOR NFA OFFICE USE ONLY</b>	
Date Received _____	
Type _____	
Showcase assigned _____	